



Thank you for your interest in Message On Hold, a series of 15 rotating messages that replaces your phone system's hold music. The Message On Hold product is delivered to you as an audio compact disc. It's easy to use: just provide the cd to your phone system administrator, and make sure your cd player has a **repeat function, battery backup, and audio output** (all standard on virtually all players.)

**The three packages offered are outlined below.**

**Standard: \$249—**

This is our all-purpose selection of 15 messages for personal injury law firms.

**Premium: \$499—Complete Attached Form to Order.**

The Premium (mid-level) version of Message On Hold allows you to choose the best messages for your firm's specific practice areas. You get your choice of up to 15 messages from our entire list of messages.

**Custom: \$899—Complete Attached Form to Order.**

Our Custom Message On Hold service allows you to create a customized on-hold experience for your clients and prospects. With our custom product you get:

- Your choice of up to 15 messages from the complete list of messages, which follows
- Your firm's name mentioned contextually within each message (and website and location, if applicable)
- Optional: For up to 5 of the 15 messages, our professional script writer will work with you to create 5 original scripts!

**Custom Plus - \$1199** plus local studio charges (if necessary)

Keeping all of the best features of the Custom package, Custom Plus offers the added bonus of having your voice as the talent. Your voice plus your scripts takes your customized Message on Hold catalog to a whole new level.

**To order the Custom or Premium Package, please use the enclosed form:**

1. Select up to **15 messages** from the list of messages provided in this packet.
2. Fill out the form, including Message Item Numbers and firm information (including pronunciation, if applicable).
3. **Optional, Custom:** replace up to five of the 15 with your own scripts. Please write legibly on the form!
4. Once we receive the completed form, we will record your customized messages and then send you a compact disc and keep a master copy on file.

## **Holiday Version**

We also offer an additional holiday-themed copy of your Message on Hold package. This additional disc holds an identical message lineup, but with holiday music substituted for the normal music played between recorded messages.

Prices are as follows:

- **Standard: \$99**
- **Premium: \$99**
- **Custom: \$129**

When the winter holidays roll around this year, be prepared! Just check the appropriate box on the order form.

## Standard Package Messages

These are the pre-selected, pre-recorded scripts for the Standard Package, our “ready-to-go” product.

### Item ST #1

Thank you for calling our law office. If you’ve been injured, we can help you get money for medical bills, lost wages, pain, suffering and more. You can talk to one of our lawyers on the phone or in the office for free. Please stay on the line, and we’ll be right with you.

### Item ST #2

If you’ve been injured, it’s important that you quickly find out your legal rights. You never have to pay for an initial consultation and we don’t get paid unless we win your case. Stay on the line; we’ll be with you in just a moment.

### Item ST #3

If for any reason you are unable to come to our law firm, we will send someone to consult with you at your home, hospital room or any other location that’s convenient for you. And as always, you don’t pay a fee unless we get money for you. Please continue to hold, your call is very important to us.

### Item ST #4

If you are a new client, it’s crucial that we gather important information about your claim. So bring all related items to your first appointment. Items such as photos, medical records, police reports and all of your insurance documents. This information is very helpful in determining the value of your case. The more information we have, the better we can serve you. Thank you again for calling, we’ll be right with you.

### Item ST #5

For many injured people, courtrooms can be intimidating. If you’re feeling anxious or worried about a long difficult court battle, please know that the vast majority of our cases are settled without going to court. Our number one goal is to get you the best result in the least amount of time. Taking your case to trial is only viewed as a last resort.

### Item ST #6

The best way to find the right lawyer is a referral from someone you trust. If you are a current client, please mention us to your family, friends and neighbors. Don’t forget to tell them their initial consultation is always free. Thank you for choosing **[Howell, Hart & Harwood]**. Someone will be with you in just a moment.

### Item ST #7

Want to know how much your case is worth? Studies show that injured people with a lawyer get more money than people without a lawyer. Stay on the line and one of our attorney’s will start working immediately to determine the strength and value of your case.

### Item ST #8

At our law firm, we handle injury cases. If you’ve been hurt in an accident that wasn’t your fault, we’ll help you get money for lost wages, pain and suffering, medical bills, and more. It’s our goal to win you the maximum settlement for your injuries because we don’t get paid unless we win your case. Please stay on the line, your call is very important to us.

**Item ST #9**

If your injury happened recently, the insurance company may try to contact you. But remember -- the insurance company is not on your side. They can use the information you provide them to reduce your benefits. Even answering a question as simple as "How are you?" can cost you money. Don't sign anything for the insurance company or give any statement until you talk to us. Please stay on the line, and we'll be with you in just a moment.

**Item ST #10**

To help us process your claim more efficiently, please provide all hospital, ambulance, x-ray or any other bills for medical expenses related to your injury. Please continue to hold, we'll take your call in just a moment.

**Item ST #11**

We're injury lawyers. We help accident victims get money for medical bills, lost wages, pain, suffering and more. If you've been injured, you've made the right call. We'll do everything in our power to help you. Stay on the line, your call is very important to us.

**Item ST #12**

If you've been hurt in an accident, you've made the right call. We'll fight to make sure you get the money you deserve for your injuries. Your initial consultation is always free. In fact, we don't get paid unless we win your case. Thank you again for calling, we'll be with you in just a moment.

**Item ST #13**

To better serve you, it's crucial that we gather important information about your claim. Please bring all related items to your first appointment: items such as photos, medical records, police reports and all of your insurance documents. The more information we have the better we can help you. Please continue to hold, the help you need is just moments away.

**Item ST #14**

If you've been hurt in an accident, you may need legal help. Please stay on the line and tell us what happened to you. We fight to protect the rights of injured people and we'll do all we can to help you. Please continue to hold, and we'll answer all your questions when we return.

**Item ST #15**

The Insurance company may be pressuring you to accept less money for your injuries. Remember, don't sign anything from the insurance company until you talk to us. Please stay on the line, your call is very important to us.

## Complete Message List

The following pages contain the complete lineup of scripts for Premium (mid-level) and Custom Package selections. They are arranged by category:

- Standard/Generic Firm Messages
- Auto Accident
- Dog Bites
- DUI
- Medical Malpractice
- Motorcycle
- Nursing Home
- Defective Products & Pharmaceuticals
- Social Security Disability
- Traumatic Brain Injury
- Workers' Compensation
- General / Misc.

**Note:** The messages are presented below with **[Howell, Hart & Harwood]** inserted for the firm name, to approximate the **Custom Package** wording. The wording of these messages is slightly altered for our Premium (mid-level) product. For example:

**Premium:**

If you've been hurt in a car accident, you need someone on your side fighting for the money you deserve. We work for injured people, not insurance companies. We fight to make sure injured people are treated fairly. Stay on the line and we'll be with you in just a moment.

**Custom:**

If you've been hurt in a car accident, you need someone on your side fighting for the money you deserve. At **Howell, Hart & Harwood**, we work for injured people, not insurance companies. We fight to make sure injured people are treated fairly. Stay on the line and we'll be with you in just a moment.

## **Auto Accident**

### **Item AA# 31**

If you've been hurt in a car accident, your injuries may be more severe than you think. Certain types of injuries produce severe, even crippling damage to nerves that persists for a lifetime. At **[Howell, Hart & Harwood]**, we'll help you get money for your medical expenses, lost wages, pain, suffering, and more. Set up a free appointment when we return.

### **Item AA #32**

If you've been hurt in a car accident, you need someone on your side fighting for the money you deserve. At **[Howell, Hart & Harwood]**, we work for injured people, not insurance companies. We fight to make sure injured people are treated fairly. Stay on the line and we'll be with you in just a moment.

### **Item AA #33**

Recently, the Insurance Research Council found that injured people with a lawyer, on average get three and a half times more money than those without a lawyer. If you've been hurt in a car accident, **[Howell, Hart & Harwood]** will help you get the money you need...the money you deserve. Please continue to hold, we'll be right with you.

### **Item AA #34 (new texting spot)**

Whether it's a cell phone, a road map or a make-up kit, the statistics are clear: distracted driving kills. But while law makers argue about what to do about it, the danger continues. If a distracted driver has injured you or someone you love, there is something you can do about it. Please stay on the line. A member of our firm will speak with you shortly.

### **Item AA #35**

If you've been hurt in a car accident, don't sign anything from the insurance company or give them any statements until you talk to us at **[Howell, Hart & Harwood]**. Your initial consultation is always free and we don't get paid unless we win your case. Stay on the line and we'll be glad to answer all your questions when we return.

### **Item AA #37**

In a matter of seconds, a car accident can turn your life upside down. You've been hurt, and it wasn't your fault. You facing big medical bills and lost wages because you can't work. If you're not sure what to do next, stay on the line. You've made the right call to **[Howell, Hart & Harwood]**. Our help and legal advice are just moments away.

### **Item AA #38**

You've been hurt in a car accident. The insurance company may pressure you to settle for less money than you deserve. You don't have to settle for less. That's why we're here. At **[Howell, Hart & Harwood]**, we want to help you. Stay on the line, and we'll be with you in just a moment.

### **Item AA #39**

If you've been hurt in a car accident, you have a choice. You can choose to accept a small check from the insurance company, or you can choose to let us fight for the money you deserve. Make the right choice and let **[Howell, Hart & Harwood]** fight for you. We'll be right with you.

**Item AA #40**

If you've been hurt in a car accident, don't take chances with the insurance company. You need someone that you can trust on your side. Stay on the line; your initial consultation is always free. Your call is very important to us. We'll be with you in just a moment.

**Item AA #44**

You've been hurt in a car accident that wasn't your fault. The insurance company may deny you the money you deserve for your injuries. They want to pay you less - so they can make more. At **[Howell, Hart & Harwood]**, our job is to help you get the money you deserve. Stay on the line and someone will be right with you.

**Item AA #45**

It's a fact and the insurance companies know it. Recent studies from the Insurance Research Council have shown that on average, injured people with a lawyer on their side get three and a half times more money than those without a lawyer. If you've been hurt in a car accident, get the money you deserve. Please stay on the line, help is just moments away.

**Dog Bites****Item DB #221**

Dog bites have become a serious problem. Each year nearly a million people require medical treatment for dog bites, while over 3 million more incidents go unreported. If you or someone you know has been bitten by a dog, you may be entitled to money for your injuries. Stay on the line and we'll evaluate your case for free.

**Item DB #222**

Over half of all serious dog bite victims are children. In fact, dog bites are the number one health problem for children, outnumbering illnesses such as measles and mumps combined. If your child has been bitten by a dog, you've made the right call. Stay on the line; we'll be right with you.

**Item DB #224**

In the United States, someone gets bitten by a dog every seven seconds. When an untrained dog rages out of control, it can pose a serious threat to your safety and the safety of your family. But more often than not, the cases go unreported and the dog owners go unpunished. If a dog has bitten you or someone you love, please stay on the line. Help from one of our lawyers is just moments away.

**Item DB #226**

Dogs have always been man's best friend. They give us security, companionship and unconditional love. But an untrained dog, out of control can cause serious and often times permanent physical as well as emotional damage. If you or a loved one has been bitten by a dog, please stay on the line. At **[Howell, Hart & Harwood]**, we want to hear what happened to you.

## **DUI**

### **Item DUI #176**

Drunk Drivers cause serious accidents. They hurt and kill innocent people. At **[Howell, Hart & Harwood]**, we believe driving drunk isn't just bad judgment. It's a violation of our rules of safety. If a drunk driver has hurt you or someone you love, stay on the line and we'll evaluate your case for free.

### **Item DUI #177**

Drunk Drivers can seriously hurt and kill innocent people. Every injury and every death caused by drunk driving could have been prevented. If a drunk driver has hurt you or someone in your family... you want justice. Please stay on the line. Your call is very important to **[Howell, Hart & Harwood]**.

### **Item DUI #179**

Driving drunk is wrong, and it's against the law. When drunk drivers take to our streets and highways, they don't care who they hurt. Everyone is at risk. If a drunk driver has hurt you or someone you love, please stay on the line and **[Howell, Hart & Harwood]** will be glad to answer all of your questions when we return.

### **Item DUI #180**

When someone decides to drink and drive, they're putting all our lives in danger. It's a decision that can hurt and kill innocent people. If a drunk driver has hurt you or someone you love, please stay on the line and one of our staff will be with you in just a moment. At **[Howell, Hart & Harwood]**, we hold drunk drivers accountable for their decisions.

## **Medical Malpractice**

### **Item MM #102**

The wrong medication, too much medication, misdiagnosis of a disease or illness, hospital infections. These are just a few examples of why thousands of patients die each year from careless medical treatment. If you feel you've been the victim of careless medical treatment, stay on the line. Your call is very important to us; we'll be with you in just a moment.

### **Item MM #104**

Have you been injured by careless medical treatment? The hospital may never tell you what really happened, but **[Howell, Hart & Harwood]** will help you uncover the truth. Your call is very important; we'll be with you in just a moment.

### **Item MM #105**

You thought it could never happen. You believed the doctor and hospital would never break the rules. But the fact is, the rules get broken every day. When someone in our community is harmed by medical malpractice, it's important to get help. Please stay on the line, someone will be right with you.

### **Item MM #108**

It's called the "white coat conspiracy". It's when doctors and hospitals break the rules and decide it's better if you don't know the truth. Careless medical treatment is a serious problem. At **[Howell, Hart & Harwood]**, we fight against the so called "white coat conspiracy" because we believe you deserve to know what really happened. Stay on the line and one of our staff will be you in a moment.

### **Item MM #110**

For an unborn child, every detail is vital. When an expecting mother has certain symptoms, swift action must be taken to ensure a healthy baby. Careless medical treatment before, during and after labor can cause your infant to suffer brain injuries... that require expensive, life-long care. If your child is the victim of careless medical treatment, please stay on the line, someone will speak with shortly.

### **Item MM #111**

Has your child been diagnosed with cerebral palsy? If so, it may have been caused by a mistake the Doctor or nurse made at birth. No matter what age they are, if your child suffers from the symptoms of cerebral palsy, please stay on the line, and **[Howell, Hart & Harwood]** will evaluate your case for free.

## **Motorcycle**

### **Item MC #148**

Motorcyclists are often stereotyped for being reckless drivers. But the truth is, it's usually the careless automobile drivers who cause most motorcycle accidents. They tend to show little regard for the safety of motorcyclists. If you've been hurt in a motorcycle accident, **[Howell, Hart & Harwood]** can help you get money for your injuries. Please continue to hold. Your call is very important to us.

### **Item MC #149**

Motorcyclists have a right to enjoy the open road. And when a motorcyclist gets hurt in an accident, they deserve to be treated fairly. At **[Howell, Hart & Harwood]**, we fight big insurance companies to make sure injured motorcyclists get the money they deserve. If you've been hurt in a motorcycle accident, our help and legal advice is just moments away.

### **Item MC #150**

If you've been hurt in a motorcycle accident that wasn't your fault, don't sign anything from the insurance company until you talk to us at **[Howell, Hart & Harwood]**. The dangers associated with motorcycles make it easy for the insurance company to blame the motorcycle rider for his or her own injuries. If you've been hurt in a motorcycle accident, stay on the line and **[Howell, Hart & Harwood]** will evaluate your case for free.

## **Nursing Home**

### **Item NH #132**

One of the main reasons we admit our loved ones to a nursing home is to keep them safe and healthy as they grow older. So when a nursing home staff commits acts of neglect or mean spirited abuse, they're harming your loved ones and violating your trust. If you feel your loved one has been the victim of abuse or neglect in a nursing home, at **[Howell, Hart & Harwood]**, we want to help. We'll be glad to answer all your questions when we return.

### **Item NH #133**

Many nursing homes simply do not hire qualified staff. Abuse and neglect can occur as a result of the careless or negligent behavior of nursing home employees. Our loved ones deserve better. At **[Howell, Hart & Harwood]**, we'll be glad to give you more information about abuse and neglect in nursing homes. Please stay on the line; we'll be right with you.

**Item NH #134**

Bruises, bedsores, bad falls and poorly trained staff. Our loved ones have become the victims of abuse and neglect in nursing homes. Many nursing homes put profits before the health and safety of their patients. If you feel your loved one has been the victim of abuse or neglect, stay on the line. At **[Howell, Hart & Harwood]** we want to help you.

**Item NH #135**

Do you suspect that a loved one is the victim of nursing home abuse? Here are some things you should look for that could be indicators of mistreatment: Bedsores, bruises, open wounds and cuts, dehydration, malnutrition, excessive or sudden weight loss. Any one of these could be evidence that something is wrong. Please stay on the line; **[Howell, Hart & Harwood]** will be glad to answer all your questions when we return.

**Defective Products & Pharmaceuticals****Item DF #191**

When you buy a product for your home and your family, you expect it to perform properly. You don't expect your new space heater, children's car seat or appliance to cause serious injury to someone in your family. If you or someone you love has been hurt by a defective product, please stay on the line, at **[Howell, Hart & Harwood]**, we want to know what happened to you.

**Item DF #192**

A defective product is one that causes injury or death because of design or manufacturing flaws. Once a defective product causes serious injury, the designer, maker and/or the seller of that product can be held responsible. If you've been hurt by a defective product, please stay on the line and someone with **[Howell, Hart & Harwood]** will be glad to answer all of your questions when we return.

**Item DF #194**

Have you or someone you know been hurt by a defective product? Did the manufacturer make the product correctly? Did they use inadequate materials? Was there a design defect? Were there insufficient warnings and instructions for the use of the product? Please stay on the line and someone from **[Howell, Hart & Harwood]** will be glad to give you more information about defective products when we return.

**Item DF #195**

Think about how many different products you use every day. As consumers we should demand that they be made safe? Products that are defective can cause serious injury, even death. Its people just like you who bring defective and unsafe products to our attention. You help make America a much safer place to live. Please stay on the line, at **[Howell, Hart & Harwood]**, we want to hear what's happened to you.

**Item PH #196**

The Pharmaceutical industry is big business. Often times, drug manufacturers pressure the FDA to approve their drugs and then aggressively market them to doctors and the public. To the drug companies, the profits sometimes outweigh the risks to our health and safety. If you believe a prescription drug or over-the counter medication has caused injury to you or someone you love, we want to talk to you. Please stay on the line.

### **Item PH #197**

In the past few years, many drugs have been pulled from the market because of health risks that were hidden or ignored before the drugs were approved. Many of these medications have been proven to be dangerous and have caused serious side effects, even death. If you or someone you love has been seriously hurt by a prescription drug or over-the-counter medication, please stay on the line. Your call is very important to our law firm.

## **Social Security Disability**

### **Item SS #161**

You've always worked hard for your paycheck. You've always paid your social security. But now you can't work, because of a disease, illness or injury. You may qualify for social security disability benefits. Stay on the line and find out if you qualify. At **[Howell, Hart & Harwood]**, we'll evaluate your case for free.

### **Item SS #162**

Did you know that you could receive social security disability benefits for conditions such as cancer, depression, back injuries and more? If any of these or other conditions have prevented you from working you may be entitled to money for your disability. Please continue to hold. **[Howell, Hart & Harwood]** will answer all of your questions about social security disability when we return.

### **Item SS #163**

You thought you'd get better, but now, it's been over a year since you were able to work. How much longer can you wait without any income? Please stay on the line and an experienced attorney will work with you to seek your Social Security Disability benefits.

### **Item SS #164**

If you're calling because you're initial Social Security Disability benefit claim has been denied, please stay on the line. The next step is a legal hearing. You're required to appear before a judge, vocational and medical experts and a court reporter. You need a lawyer who knows Social Security procedure to present your case. Please continue to hold. **[Howell, Hart & Harwood]** will answer all of your questions about social security disability when we return.

## **Traumatic Brain Injury**

### **Item TBI #206**

Every year over 2 million Americans suffer traumatic brain injuries. Car accidents account for almost half of all brain injuries. At **[Howell, Hart & Harwood]**, we help brain injury victims and their families. If someone you love has been hurt in an accident and suffered a traumatic brain injury, please stay on the line and get the help and information you need.

### **Item TBI #208**

Over 5 million people live with disabilities caused by Traumatic Brain Injuries. These injuries can be permanent and require life-long care. If your loved one has been hurt in an accident and suffered a traumatic brain injury, they may be entitled to money for their injuries. To find out more, please stay on line. At **[Howell, Hart & Harwood]**, we think it's important that you know all the options available to you and your family.

### **Item TBI #210**

Most insurance adjusters vastly undervalue traumatic brain injury cases. The treatment and care for a traumatic brain injury can be life-long and very expensive. If your loved one has suffered a traumatic brain injury, they may be entitled to money for their injuries. Please continue to hold. Your call is very important to our law firm.

## **Workers' Compensation**

### **Item WC #76**

If you've been hurt on the job, you could lose the right to claim benefits if you don't file the right form at the right time. At **[Howell, Hart & Harwood]**, we help injured workers get the money and benefits they deserve for their injuries. Stay on the line, and we will be right with you.

### **Item WC #77**

If you've been hurt on the job and you're unable to come to our office, we can still help you. At **[Howell, Hart & Harwood]**, we'll come to your home or hospital room if you can't come to us. If you would like to set up a free consultation with one of our lawyers, stay on the line and we'll be with you in just a moment.

### **Item WC #78**

Have you been hurt on the job? Do you feel confused about whether or not you have a worker's compensation claim? Are you concerned about how you are going to pay your bills and provide for your family? If you have questions about worker's compensation, **[Howell, Hart & Harwood]** has answers. Please continue to hold, your call is very important to us.

### **Item WC #79**

Sometimes accidents happen. If you've been injured on the job, don't feel ashamed or embarrassed about asking for help. Your claim is with the insurance company, not your employer. If you would like to meet with one of our lawyers stay on the line and we'll set up a free consultation when we return.

### **Item WC #82**

Injured workers deserve to be treated fairly. Don't let the insurance company convince you otherwise. At **[Howell, Hart & Harwood]**, we'll take on the big insurance company to help you get the money and benefits you deserve. Please continue to hold, the help you need is just moments away.

### **Item WC #84**

Accidents happen, and even the most cautious workers can get hurt on the job. If you've been hurt, don't wait to get help. At **[Howell, Hart & Harwood]** we're ready to go to work for you right now. Get the money and benefits you deserve. Please continue to hold, your call is very important to us.

### **Item WC #86**

Don't wait until it's too late to get your workers' comp benefits. Injured workers have rights. At **[Howell, Hart & Harwood]**, our job is to protect those rights. If you've been hurt on the job, stay on the line. You can set up a free consultation with one of our lawyers in just a moment.

## General / Misc

### **GMs #1**

**[Howell, Hart & Harwood]** believes all accident victims have a right to aggressive legal representation. So if you can't come to us, we'll come to you. For more information about our firm or your legal rights, visit our web site at **[Howell, Hart & Harwood]** dot com.

### **GMs #2**

To learn more about our firm, check out our web site at **[Howell, Hart & Harwood]** dot com. The site is informative, resourceful and easy to navigate. You'll find answers to Frequently Asked Questions, links to Legal Resources, information about our legal team, and much more. Thank you for calling **[Howell, Hart & Harwood]**. Help from one of our professionals is just moments away.

### **GMs #3**

At **[Howell, Hart & Harwood]**, we know how to deal with insurance companies and we know how to get the money you deserve. We're committed to your recovery and restoring your quality of life. When you're our client, you're never alone. We assign a dedicated team of legal professionals to your case, a team of lawyers, and support staff and someone is always available to you 24/7, 365 days a year. One of our professionals will be with you shortly.

## Order Form—Premium and Custom Packages

This form was designed for easy message selection for your **Premium** or **Custom Package** order.

**Please select your package:**

<input type="checkbox"/>	<b>Premium</b>	<b>\$499</b>
<input type="checkbox"/>	<input type="checkbox"/> Include Holiday Version	\$99
<input type="checkbox"/>	<b>Custom</b>	<b>\$899</b>
<input type="checkbox"/>	<input type="checkbox"/> Include Holiday Version	\$99
<input type="checkbox"/>	<b>Replacement</b>	<b>\$40</b>
	<b>Shipping</b>	\$15
	<b>Total</b>	\$_____

Your discs will include 15 messages total, each separated by approximately 10 seconds of hold music. In order to select the messages for your disc, you will be asked to provide us with:

- 1) Your name and credit card number, as discussed with your account rep
- 2) Custom Only: Your firm's information that will be inserted into the messages
- 3) Custom Only: Message text written by YOU (optional, up to five)
- 4) Your final selections, by Item Number, in the order that they will be presented on your Premium or Custom Message on Hold disc.

**1) REQUIRED: Payment Information:**

I wish to pay using the following method:

Visa/MasterCard  Amex

Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_

Name as it appears on card \_\_\_\_\_

**Check**—Invoice will be sent, check must be received prior to sending product, or commencing with production

**Firm Name:**

\_\_\_\_\_

**Billing Contact:**

\_\_\_\_\_

**Contact Phone Number:**

\_\_\_\_\_

**Contact Email:**

\_\_\_\_\_

**Billing Address—Street:**

\_\_\_\_\_

**City, State, Zip:**

\_\_\_\_\_

**Phone Number:**

\_\_\_\_\_

**Fax Number:**

\_\_\_\_\_

**2) REQUIRED (Custom Pkg. Only): Firm Information to be used in Messages**

**Firm Name to be used in Messages:**

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**Pronunciation Notes for Firm Name:**

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### **3) OPTIONAL (Custom Pkg. Only): Provide up to 5 Custom Messages**

Custom messages are optional. You can write up to five, and count them toward your limit of 15. Remember to include your firm's name and other information in each script you write. [Then, include the corresponding Item Numbers in your Track Selection, on the order form.]

**Message ID: CM1 - Custom Message 1:**

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**Message ID: CM2 - Custom Message 2:**

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**Message ID: CM3 - Custom Message 3:**

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**Message ID: CM4 - Custom Message 4:**

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**Message ID: CM5 - Custom Message 5:**

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# 4) REQUIRED (Premium and Custom): Track Selection

Enter the Message Item Numbers that you have selected from the Message Scripts Package and any custom script numbers (CM1–CM5) from the previous page (if applicable). Please enter the Item Numbers below in the order that you want them to be presented on your compact disc.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_
- 15. \_\_\_\_\_

**Other Notes: (Please provide us with any other notes relevant to your Custom Message On Hold)**

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